

TO: Participants in the IRWA Course 409, Integrating Appraisal Standards
FROM: International Professional Development Committee
SUBJECT: Required Appraisal Case

Thank you for registering for IRWA's Course 409, Integrating Appraisal Standards.

An important objective of this course is to provide a practical guide for use by all practicing appraisers and agency staff when assigning or preparing appraisals for government agencies.

To accomplish the above, each participant is required to bring an example of an actual appraisal problem that has already been conducted, or that is soon to be conducted. This case example is needed for the second case study to be conducted in small groups.

Please try to include all the materials and information an appraiser usually has available before he/she conducts an appraisal, particularly of a partial take. This information may include such things as, but is not necessarily limited to:

1. An explanation of the project (can be oral)
2. Maps, diagrams, illustrations and other descriptions of the properties involved
3. Appraisals that were done (if appropriate)
4. Any issues that surround the appraisal in general
5. Common or Standard Assumptions and Limiting Conditions
6. Common or Standard Certificate of Appraiser.

You must familiarize yourself with all the information you bring. Assume that you are going to conduct an appraisal that will conform to all standards, laws, USPAP, etc. Bring all the information you would use to prepare yourself to do so, short of comparable sales and zoning information, or inspection data. A subject photo may be helpful.

Though not all cases will get to be discussed, you may find that the case example you bring may still be a useful reference and source of reflection in class.

Regards,



Valerie J. Fries
Director of Chapter & Region Relations



HARBOR
BUSINESS
CENTER
19750
SOUTH
VERMONT
AVENUE
SUITE 220

TORRANCE, CA
90502-1144

P|310-538-0233
F|310-538-1471

www.irwaonline.org